



FMFC Aircraft Checkout procedures

*All materials referenced are available on FMFC website/resources. For all aircraft checkouts, please complete Appendix 2 of FAA's 'Conducting an effective flight review': 'Pilot's aeronautical history for flight review' - copy to Instructor and CFI drop box. Pilots are required to have a POH (hardcopy or online) and **checklist for each aircraft**. For scheduling on MyFBO, pilot must select 'dual flight' and Instructor name.

- **C182S**: Member must have 75 hours PIC. Complete ASF course and written, copy to Instructor for correction to 100% - copy to CFI drop box. If member has less than 3 hours PIC in C182S, checkout must include a minimum of 1 hour ground instruction and 3 hours flight instruction. Must receive High Performance Endorsement (if applicable). If member has greater than 3 hours PIC in C182S, checkout must include a minimum of 1 hour ground instruction and 1 hour flight instruction. A copy of the pilot's logbook showing the additional C182S hours must be attached to checkout form.
- **Recommend** combining Flight Review with checkout. Instrument rated pilots may elect to add an IPC.
- **C172S and DA40**: Complete ASF course and aircraft written, copy to Instructor for correction to 100% -copy to CFI drop box. Ground review and additional flight maneuvers at Instructor discretion.
- **All checkouts and flight reviews must include: Go arounds/balked landings, no flap landings. Autopilot usage, and Emergency procedures.**
- **At completion of checkout for all aircraft**: complete 'FMFC Aircraft checkout / Flight Review / Currency Review Record' - copy to CFI drop box. MyFBO will then be updated as soon as possible.
- **For currency flights**: flight maneuvers at Instructor discretion, complete form - copy to CFI drop box.

FMFC Annual Flight Review procedures

- **Conducted in accordance with FAR 61.56**
- Read: FAA's conducting an effective flight review
- Print and complete Appendix 2: 'Pilot's aeronautical history for flight review' - copy to Instructor for general information and verification - copy to CFI drop box.
- Complete ASF course and written for aircraft used and provide to Instructor for correction to 100%. (ASF courses only need to be completed once for each aircraft) - copy to CFI drop box.
- Instructor will recommend completion of FAA's safety.gov 'Flight Review Prep Course', or use Appendix 3 for ground portion preparation. If using online course, print and bring completion certificate to Instructor.
- Instructor will assign cross country flight plan, to be completed prior to review, for evaluation and discussion. Pilot may reference Appendix 4 for guidance.
- Instructor will reference Appendix 1, 'CFI's Flight Review Checklist' for guidance. Additional items at Instructor discretion.
- Complete flight portion, debrief, obtain logbook endorsement, and complete 'FMFC Aircraft Checkout / Flight Review / Currency Review record' - **must** be signed by pilot and Instructor - copy to CFI drop box. MyFBO will then be updated as soon as possible.
- Recommend usage of Appendix 8 and 9 for proficiency practice plan and defining personal aeronautical goals.